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| --- | --- |
| Project ID | RT001 |
| Project Name | Red Turf |
| Customer Name | Tanvi IT Solutions Inc |
| Reviewed By | Nagoor Inaganti |
| Date of Review | 08/10/2018 |

##### Section A- Software Development Plan

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| --- | --- | --- | --- |
| **No.** | **Description** | | **Yes / No/NA** |
| 1 | General | |  |
|  | a) | Is the plan prepared according to the latest PMP template? | Yes |
|  | b) | Has the plan been reviewed by Infrastructure, Training and HR for their respective areas of commitment | Yes |
|  | c) | Has the plan been reviewed by SQA | Yes |
|  | d) | Have the documentation standards been followed | Yes |
| 2 | Planning | |  |
|  | a) | Is the schedule prepared based on the effort estimated | Yes |
|  | b) | Have the phases, work products and deliverables been identified | Yes |
|  | c) | Are the project plans prepared are consistent with requirement document? | Yes |
|  | d) | Have the milestones been identified | Yes |
|  | e) | Has causal analysis been planned | Yes |
|  | f) | Have the risks been identified analyzed and contingency plans drawn | Yes |
|  | g) | Has the SDLC and the process to be followed been identified | Yes |
|  | h) | Has the design approach been identified | Yes |
|  | i) | Have customer specific standards and templates, project specific checklists been mentioned (if any) | Yes |
|  | j) | Has the project progress and monitoring been planned | Yes |
|  | k) | Have assumptions and dependencies been documented | Yes |
|  | l) | Are development activities traceable to requirements | Yes |
|  | m) | Whether PM has explicitly defined the critical tasks of the project and also the method for managing them | Yes |
|  | n) | Any tool is identified for tracking | Yes |
|  | o) | Whether changes to the baseline plan are intimated to the DM for their approval | Yes |

##### Section B- Quality Management Plan

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| --- | --- | --- | --- |
| **No.** | **Description** | | **Yes / No/NA** |
| 1 | General | |  |
|  | a) | Is the plan prepared according to the latest QMP template? | Yes |
|  | b) | Has the plan been reviewed by Infrastructure, Training and HR for their respective areas of commitment | Yes |
|  | c) | Has the plan been reviewed by SQA | Yes |
|  | d) | Have the documentation standards been followed | Yes |
| 2 | Planning | |  |
|  | a) | Have measurable quality objectives been set for all phases | Yes |
|  | b) | Has the verification and validation section been detailed | Yes |
|  | c) | Has the acceptance criteria been set | Yes |

**Section C- Configuration Management Plan**

|  |  |  |  |
| --- | --- | --- | --- |
| **No.** | **Description** | | **Yes / No/NA** |
| 1 | General | |  |
|  | a) | Is the plan prepared according to the latest CMP template? | Yes |
|  | b) | Has the plan been reviewed by Infrastructure, Training and HR for their respective areas of commitment | Yes |
|  | c) | Has the plan been reviewed by SQA | Yes |
|  | d) | Have the documentation standards been followed | Yes |
| 2 | Planning | |  |
|  | a) | Has the configuration manager been identified and responsibilities drawn | Yes |
|  | b) | Has the configuration items, base lining criteria been identified | Yes |
|  | c) | Has the change management procedure been identified | Yes |
|  | d) | Has the configuration item verification section been filled up with the person responsible for it | Yes |
|  | e) | Have the naming conventions used for the documents and the code been identified | Yes |
|  | f) | Have the tools and techniques used for configuration management been identified | Yes |